



WASHOE COUNTY HUMAN SERVICES AGENCY

350 SOUTH CENTER STREET
RENO, NEVADA 89501
PHONE: (775) 785-8600
FAX: (775) 785-8697

Dear Parent,

Your child is now placed back into your physical home but remains in the legal custody of Washoe County Human Services. Here are some important things to know:

- Medical coverage-your child(ren) will no longer be covered by Medicaid through the agency. You need to apply for Medicaid for your child or have him/her added to your current case.
 - Your WCHSA Medicaid will end on _____
- Your family will need to continue to follow the in-home safety plan.
- Your child(ren) will still need to be seen by the worker at least once per month. Not all contact with your child(ren) will be in your home or with you. I may visit them at their school or daycare.
- Your child(ren) cannot leave Washoe County without prior approval by your worker.
- Safe Sleep information was provided to you on _____ and you understand and signed the Safe Sleep form.

Things to report to your worker now that your child is home:

- Illnesses and injuries - even small injuries that result in bruises, scrapes, or cuts should be reported to your worker. Any illnesses that require a doctor or hospital visit should be reported to your worker as soon as possible. Even if it is afterhours, you can leave a message on my voice mail.
- Medications – If your child(ren) is currently on any medications, you are required to let your worker know if they change. You do not need to report basic over-the-counter medicines such as Motrin, Advil, Tylenol, or cold medicine. As your child(ren)'s Person Legally Responsible (PLR) you will need to continue to follow the PLR requirement and keep me updated with any and all changes.
 - Medication refill date _____
- Therapeutic needs- If your child(ren) is currently seeing a therapist, you are required to let your worker know if there are any changes. Please notify your worker if your child(ren) make any self-harming or concerning comments.
- Daycare providers – If your child is in daycare, any changes should be reported to your worker, so the agency knows where your child(ren) is. ***Remember** that people need to be approved to watch your child. You cannot leave your child(ren) with anyone who has not been cleared by the agency.
- School – report school changes, suspension, disciplinary issues. Notify your worker of any scheduled meetings with the school.
- Specialists – the agency should be notified if your child(ren) is seen by any specialists.
- Roommates – no one can reside in your home that has not been approved by the agency. Overnight guests need to be cleared by your worker.

Please let me know if you have questions or need assistance with anything. I can be reached at (775) ***-**** or *****@washoecounty.us . You can also contact my supervisor, **Enter Name**, at (775) ***-**** or *****@washoecounty.us.

Sincerely,

Enter Name

Caseworker | WCHSA

*****@washoecounty.us | Office: 775.***.****

Cell: 775.***.**** | Fax: 775.***.****



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350 S. CENTER STREET
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