

Case worker

The assessment worker is the first worker assigned. They will typically have the case for a few weeks and then will transfer it to a permanency worker who will work with you on the case plan. The Assessment worker will keep you updated on when the case will transfer.

Licensing worker

The licensing worker is an ongoing worker who ensures you maintain licensing standards while children are in your home. They will license and re-license, complete home inspections, ensure ongoing training and provide support.

Home visits- Your case worker will be completing ongoing announced and unannounced home visits.

Relative Liaison:

Ana Bassett: 775.785.8666

ABassett@washoecounty.gov

Marcela Hlade: 775.433.9521

MHlade@washoecounty.gov

Contact information

Assessment worker:

Licensing worker:

Permanency worker:

Visitation Engager:

Thank you for taking care of your relative's child. We know this can be a hard time for families, and we want to help you. Please feel free to reach out to your worker with questions or concerns you may have.

Guide to becoming a Relative or Fictive Kin Caregiver



Washoe County Human
Service Agency

•••

350 S. Center Street
Reno, NV 89501

•••

775.785.8600

•••

www.haveaheartwashoe.us

What happens next

Relatives can decide whether or not to pursue licensure based on their unique family circumstances. Fictive Kin must be licensed in order to maintain placement. There are financial benefits from the agency for licensed relatives and fictive kin who become licensed. Additionally, relatives are able to obtain subsidized childcare through the Children's Cabinet prior to being licensed and Fictive Kin are able to obtain childcare after getting licensed. (Children's Cabinet may approve fictive kin for a special consideration childcare subsidy prior to licensure.) Rest assured, the agency will provide support to you whether you are licensed or not.

Medical: You will need to schedule the child(ren) for a medical checkup with the medical unit within 72 hours. Contact 775.284.2763 for scheduling.

Safe Sleep: Caregivers are required to adhere to safe sleep standards. For further information please go to cribsforkids.org or ask your worker.

Fingerprints

Fingerprints are required when you take placement of a child or children, whether or not you decide to get licensed. In the next three days you must schedule an appointment to have your fingerprints taken. Results have no bearing on immigration issues. This process is for the safety of the child/ren in your care.

Please call 775-337-4470

A WCHSA staff member will take your fingerprints and give you an application to complete.

Relative Liaison

Next a relative liaison will make an appointment to visit you at your home to talk to you about the licensing process and the benefits of becoming licensed. The relative liaison will check your home for things such as working smoke alarms, safe storage of firearms and medications, water safety, and adequate space for each child and will let you know if anything needs to be corrected. The relative liaison will continue to provide ongoing support.

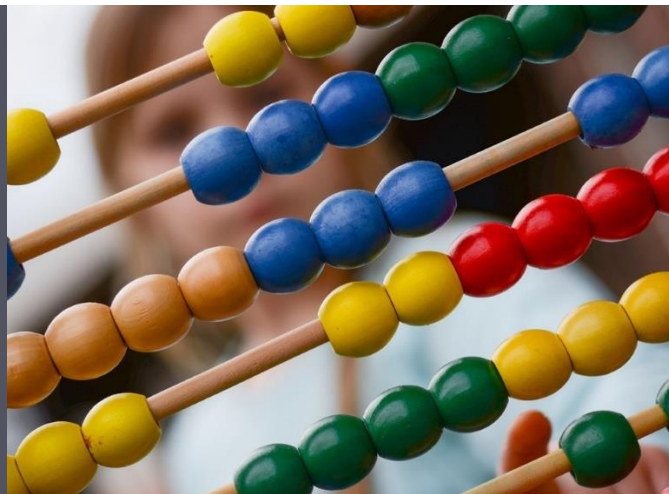
Licensing

Within two months your licensing worker will contact you and inform you if any other tasks are needed to issue your child-specific foster care license. The licensing worker is an ongoing worker who ensures you maintain licensing standards while children are in your home. They will license and re-license, complete home inspections, ensure ongoing training and provide support.



Application

It's important for you to return the completed application as soon as possible but within no longer than two weeks. Once you turn in the application, you will be contacted by a WCHSA contractor to complete a home study. The home study is an assessment process that enables the agency to learn about your family. This may take several weeks to complete, but we will work around your schedule. Additionally, you will need to complete 9 hours of training provided by the agency.



Visitation

Your first visitation will be set by the assessment worker and will typically occur at the Family Engagement Center (FEC). At that visit you will meet your engager. Your engager will help set up ongoing visitation. If you are facilitating visitation outside of the FEC please contact your assessment or permanency worker regarding ongoing visitation.



Court hearings

Protective Custody Hearing- This is the first hearing. You and the child(ren) do not need to attend this hearing.

Adjudication hearing- This is the second hearing. You do not need to attend this hearing.

Dispositional (Dispo) hearing- You are welcome to attend if you would like.

Review Hearing: These are set by the Court at 6 month or 90 day intervals. You are welcome to attend but not required.

Permanency Hearing: This is an annual hearing. You and the child/ren do need to attend unless the Court grants the child/ren a waiver based on special circumstances.

Child(ren) only have to attend hearings if their attorney or worker requests them to.



