



***Foster VC Kids***  
***Quality Parenting Initiative (QPI) Caregiver Advisory Team***

This Charter creates a clear and mutually agreeable definition of Ventura County's **QPI Caregiver Advisory Team's** scope of work, as well as how the work will be developed and applied. The Charter may be revised as better ways of functioning emerge. The Charter will be reviewed when major changes to the group's structure or function occur to assure their relevance and appropriateness to the work.

**1. Creation.** The **QPI Caregiver Advisory Team** is a working team that includes foster and relative caregivers, birth families, youth, and agency staff. This committee's work will be part of the larger QPI sub-committee of the SOP Implementation Team.

**2. Purpose.** The purpose of this committee will be for the agency to increase partnership between caregivers, birth families, youth and agency staff. The main areas of QPI that will be addressed in this group will fall under the following categories:

- High Quality Care for Children
- Partnership/ Teaming
- Co-Parenting
- Information Sharing

The group will provide education on agency QPI programs and services, discuss why and how changes will be implemented, provide support to understand practice changes that support child well-being, and have open discussion to identify what's working well and solutions to worries surrounding QPI goals for quality care. Members will identify tools and strategies that will equip them to be advocates for QPI driven changes in Ventura County's foster care system.

**3. Membership.** Membership will represent the agency, caregivers (relative and foster), youth, and birth parents. Members will agree to champion and advocate for QPI related system changes. Recommended committee representation will be a balance of foster caregivers, relative caregivers, agency staff, birth families (including PALs), and youth. The agency will select members based on commitment to QPI principles.

## **Quality Parenting Initiative (QPI) Committee - DRAFT**

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**4. Responsibilities** By accepting appointment, Advisory Team members agree to:

- Champion and advocate for QPI related system changes
- Provide input on critical QPI related policies, practices and decisions, including QPI communication and training plans.
- Message and support QPI objectives with caregivers, agency staff and community partners

**5. Values and Ways of Work.** The work of the QPI Advisory Team is guided by the Department Vision of Protecting Children by Strengthening Families in order to focus on the tools needed to do our work differently using the lens of QPI & Safety Organized Practice.

- The QPI Advisory Team is intended to be a collaborative entity. Transparency is valued and expected.
- The QPI Advisory Team will abide by group agreements to ensure respectful communication and solution focused discussion.
- The QPI Advisory Team innovation in relationship to quality care.
- The QPI Advisory Team seeks to be inclusive of foster and relative caregivers, birth parents, youth and agency staff.

**6. Attendance.** Attendance is held on the 1<sup>st</sup> Wednesday of the Month from 6-8pm. QPI team members shall make a good faith effort to attend each meeting.

**7. Decision Making, Consensus Building and Reporting.** Formal recommendations by the QPI Advisory Team shall be provided to the Agency's SOP QPI Committee for review and input concerning agency policy and practice changes.

**8. Minutes.** Minutes shall be kept at every meeting of The QPI Advisory Team and distributed to its members for review prior to the next meeting.

**9. Specialized Practice Teams or Workgroups.** The QPI Advisory Team may form such teams or workgroups it believes necessary to complete its work.

**10. Effective Date:** July 06, 2016